

REQUIRED DOCUMENTATION FOR APPLICATION

You will need to have the following available prior to beginning the application:

- Iowa withholding tax permit number
- Iowa sales tax permit number
- US DOT Number, if applicable
- State of Incorporation and Date of Incorporation
 - If the business is incorporated in Iowa or authorized to do business in Iowa, this information may be available from the [Secretary of State's website](#)
- Number of employees at each location of the business
- List of business' owners and percent ownership
- Any license issued by the Department of Inspections and Appeals, Department of Agriculture & Land Stewardship or others if applicable and/or if name on license is different from the applicant
- License number issued by the Iowa Alcoholic Beverages Division, if applicable and if name on license is different from the applicant
- Total project budget and uses of funds
- Amount of financial assistance requested from IEDA
 - The business should request no more than grant match to meet the matching requirement of the program; the maximum award amount that can be claimed by one applicant between both grant programs is \$75,000 for the lifetime of the business
- Three months of company financials (to verify the ability to provide a cash match for the grant)
- Amounts of other sources of funds for the project and documentation of any commitments of those funds
- Assessment by the Center for Industrial Research and Service (CIRAS)
 - A [CIRAS Manufacturing 4.0 Assessment](#) must be completed before applying for grant funds and is a required submission on the application